

TLN CAREER OPPORTUNITY

Master Control/Technical Operator

An exciting opportunity for an enthusiastic, innovative and dedicated person to provide Technical services to TLN and its family of channels. A part of the Operations Team responsible for the execution and quality of TLN's on-air broadcast. Required to work with multiple broadcast sources and media formats, maintain accurate broadcast log records, and exercise efficient time management. Strong attention to detail and customer service are key elements of this role as it works in 'Live' time and interacts with multiple departments and external sources. working scheduled shifts covering a 24/7 operation, with some overtime as required

Responsibilities:

- ◆ Execute broadcast and monitor multiple networks delivery and program content
- ◆ Monitor and control audio and video levels
- ◆ Monitor automation broadcast and all commercial content
- ◆ Follow a playlist, traffic log and program cue sheets for each network
- ◆ Prepare daily logs for all networks
- ◆ Perform "live to air" switching (when needed)
- ◆ Ingest programs into Omneon Server & prepare programs for air through Harris system
- ◆ Perform On Air transmission quality control through output levels, detailed fault report and checks
- ◆ Tune and record receiving satellite feeds for on-air playback
- ◆ Prepare server recording tapes for next day
- ◆ Label recording tapes to match with recording schedule
- ◆ Monitor and control satellite feed during recording, receiving and transmitting satellite feeds
- ◆ Perform basic Master Control maintenance
- ◆ Perform other duties as requested

Skills and qualifications:

- ◆ Graduate from a recognized television program; or 1yr experience in master control operations
- ◆ Working knowledge of satellite delivery, automation and servers is required
- ◆ Willing to work weekend shifts
- ◆ Knowledge of the Spanish/Italian language is an asset
- ◆ Basic knowledge of vector scopes, dubbing equipment, conversion standards
- ◆ Ability to make quick decisions to resolve on air issues immediately
- ◆ Excellent organizational and communication skills, with an ability to work with minimal supervision
- ◆ A high degree of accuracy and attention to detail.
- ◆ Customer service mindset with the ability to prioritize and meet deadlines.
- ◆ Solution oriented with problem solving ability
- ◆ Strong initiative and self motivated
- ◆ Ability to work under the pressures of tight deadlines and multitask
- ◆ Ability to work both independently and on a team
- ◆ Strong written and oral skills
- ◆ An enthusiastic, friendly attitude contributing to a friendly respectful workplace

Interested applicants are invited to submit a resume **by February 24, 2012** to:

TLN Human Resources – Attn: Ms. Terry Edmonds

Email – HR@Tlnv.com or Fax 416.744.0966

No phone calls please. Only those selected for an interview will be contacted.

"TELELATINO IS AN EQUAL OPPORTUNITY EMPLOYER"

THE TLN TELELATINO FAMILY OF CHANNELS

